

## **Regular Town Board Meeting September 27, 2022**

Supervisor Votra opened the meeting with the Pledge of Allegiance at 5 PM.

**Roll Call:** Supervisor Votra, Councilwoman Tremper, Councilman Cook, Councilman Sweeney, Councilman Demo, Highway Superintendent Hart, Maintenance Supervisor Ryan Jacot Town Clerk Maguire

**Others Present:** Lester E. Gale Jr, Assessor and Code Enforcement Officer Dave Burl, Legislator Rick Perkins, Elbridge E. Randall, Kurstin Jacot

*A motion* was made by Councilman Cook and seconded by Councilman Sweeney to accept the minutes of the regular meetings on July 25, 2022, and August 22, 2022 as submitted by the Town Clerk.

*All in favor.*

### **Legislator Report:**

Legislator Rick Perkins gave a summary of the September 12<sup>th</sup> St. Lawrence County Board of Legislators meeting. No questions were asked of Mr. Perkins.

*A motion* was made by Councilman Sweeney and seconded by Councilman Cook to accept the Legislator Report as given by Legislator Rick Perkins.

*All in favor.*

### **Code Enforcement Officer Report:**

Code Enforcement Burl submitted his written report and asked for questions or comments. None were offered.

*A motion* was made by Councilman Demo and seconded by Councilwoman Tremper to accept the Code Enforcement Officer report as submitted by Code Enforcement Officer Burl and to be kept on file in the Town Clerk's Office.

*All in favor.*

### **Assessor's Report:**

Assessor Burl explained the proposed Reevaluation Project and how it would affect the taxpayers. The project should take 2 years to complete with the new assessment values taking place in the 3<sup>rd</sup> year. There are some properties that have not been reassessed in many years and some that have been done numerous times. Assessor Burl stressed that this project would ensure that everyone will be paying their fair share. If the reassessment is done, then the taxpayers may be eligible for more tax exemptions.

*A motion* was made by Councilwoman Tremper and seconded by Councilman Demo to accept the Assessor's report as given by Assessor Burl.

*All in favor.*

*A motion* was made by Councilwoman Tremper and seconded by Councilman Cook to adopt the following resolution:

**Town of Parishville  
Resolution 05-2022**

**AUTHORIZING TOWN ASSESSOR TO ACHIEVE 100%  
EQUALIZATION RATE FOR THE TOWN OF PARISHVILLE**

**Whereas**, the State equalization rate for the Town of Parishville has dropped to 5.6%.

**Whereas**, the Town of Parishville is committing to a reval of the full value of property in Parishville for 2024,

**Therefore, be it resolved that;** the Town Assessor is to use resources at his discretion to Achieve 100% equalization rate for the Town of Parishville.

**Supervisor Votra- Aye**

**Councilwoman Tremper- Aye**

**Councilman Cook- Aye**

**Councilman Sweeney- Aye**

**Councilman Demo- Aye**

**Resolution Adopted.**

**September 27, 2022**

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**Water District Report:**

Councilwoman Tremper stated that a letter from the Department of Health reported no large findings in the annual inspection of the water plant. They are a little concerned about the condition of the floor in the water plant. This cannot be addressed until a back up water source is in place which is why a back up well is being planned for. A request has been made by the water operator from DANC to have a camera investigate the wet well, where the water comes in, to see if there is a silt layer in there. This is being put on hold until the backup well is in place and a camera operator for "clean" water can be found. The new electrical control panel for the water plant is on hold due to supply problems. The estimate for completion is the end of December or into January of next year. This will be in place when the new well is in place and that project will be put out to bid in the spring of next year.

**A motion** was made by Councilman Demo and seconded by Councilman Cook to accept the monthly Water District report as submitted by DANC and the verbal report from Councilwoman Tremper.

**All in favor.**

**Recreation Report:**

Maintenance Supervisor Ryan Jacot said he and his crew have been very busy with fall clean up and maintenance. With the rainy weather, lots of inside work has been completed. The basketball nets are in place in the Rec Center for biddy basketball and the fire hydrants will be painted when the weather permits.

**A motion** was made by Councilman Demo and seconded by Councilman Sweeney to accept the Recreation report as given by Maintenance Supervisor Ryan Jacot.

**All in favor.**

**Business:**

1. A letter was received from Melissa Zeallor requesting the use of the Rec Center as a back up in case of rain for the outside movie that is sponsored by the PHCS PTSA (Parishville Hopkinton Central School Parent Teacher Student Association) in October. This was discussed and approved. Discussion ensued about the need for policies for the use of this facility. Councilman Sweeney reminded everyone to keep in mind the antiquated septic system that is in place at the Rec Center (old fire station). It was discussed that going forward this might be addressed when the old truck bays are removed which would allow more lines to be put in place. Councilwoman Tremper and Councilman Demo volunteered to work together to put some policies and guidelines in place.
2. A working Budget meeting was set for October 11, 2022, at 5:00 PM.
3. Town Historian Joe McGill gave a brief update on the work being done on the museum. The siding and insulation board has been replaced on the entire building working toward possibly heating the building at some point in the future. The barn has been scraped and painted. Some structural work on the barn was done and one room was redone this summer as well. Future projects would include insulating the attic, redoing one room at a time so they could be heated efficiently. Mr. McGill would like someone knowledgeable to look at the foundation on the barn to be sure it is structurally sound. Councilwoman Tremper said that there are lots of grants being offered to libraries and museums and recommended that the Historical Association look into applying for money if they qualify. Historian McGill also expressed the need for younger members to join the Historical Association.
4. Councilwoman Tremper reported on the grant opportunity that was offered by DANC during COVID for the internet GIS mapping project. This was offered to 20 towns and villages and would map town owned assets such as culverts, road signs, cemeteries and sidewalks. The Town of Parishville's share of the matching funds is \$1,150.00. A small price to pay for all this information. This is a 3-year project and will require someone to mark the road where the culverts are located. The age and the material that the culverts are made of are also input into the system which will make future projects easier. The database will be maintained by the GIS group.
5. A *motion* was made by Councilman Cook and seconded by Councilman Sweeney to adopt Resolution 06-2022 as follows:

**Town of Parishville  
Resolution 06-2022  
AUTHORIZING TOWN COURT TO APPLY  
FOR JCAP GRANT**

**Whereas**, the Parishville Town Court would like to replace the old American and New York State flags and flag stands, and

**Whereas**, the Parishville Town Court would like a defibrillator in case of an emergency situation, and

**Whereas**, the Parishville Town Court would like to obtain a sound system that could be utilized during court,

**Therefore, be it resolved that;** the Town Board of the Town of Parishville authorizes the Parishville Town Court to apply for a JCAP grant in the 2022-2023 grant cycle in the amount of up to \$2,000.

**Supervisor Votra- Aye**

**Councilwoman Tremper- Aye**

**Councilman Cook- Aye**

**Councilman Sweeney- Aye**

**Councilman Demo- Aye  
Resolution Adopted.**

**Highway Report:**

Highway Superintendent Hart reported that the sand was completed yesterday. The sidewalk was completed on Catherine Street and some brush was cut. Mechanic work has been started to get ready for winter.

*A motion* was made by Councilman Demo and seconded by Councilman Sweeney to accept the Highway report as given by Highway Superintendent Hart.

*All in favor.*

**Recreation Committee (PARC) Report:**

Councilwoman Tremper reported that Bidy Basketball signups are now for grades 1-4 for a 6-week program. Councilman Cook questioned if these programs being offered are only for the Town of Parishville residents. Councilwoman Tremper stated that anyone in any of local towns such as Colton, Potsdam or Hopkinton are welcome. Supervisor Votra stated that the Town of Hopkinton gets much more than the 6-week program in the summer. This will be looked at during the budget process.

*A motion* was made by Councilman Sweeney and seconded by Councilman Cook to accept the Recreation Committee report as given by Councilwoman Tremper.

**Bills:**

*A motion* was made by Councilman Demo and seconded by Councilman Cook to accept the bills as follows:

1. General Account Bills – \$43,870.37
2. Highway Account Bills – \$9,749.27
3. Water District No. 1 Bills - \$9,380.96
4. Payrolls:
  - Payroll #35 – 08/27/22 (General \$10,910.32, Highway \$7,372.30, Water \$532.14)
  - Payroll #36 – 09/03/22 (General \$ 5,319.79, Highway \$7,814.42, Water \$ 88.42)
  - Payroll #37 – 09/10/22 (General \$ 9,759.24, Highway \$7,372.30, Water \$360.93)
  - Payroll #38 – 09/17/22 (General \$ 4,912.70, Highway \$7,372.30, Water \$172.01)
  - Payroll #39 – 09/24/22 (General \$10,093.23, Highway \$7,533.78, Water \$630.20)

*All in favor.*

*A motion* was made by Councilman Sweeney and seconded by Councilman Cook to adjourn the meeting at 5:53 PM.

*All in favor.*

**Meeting Dates:**

**October 11, 2022 @ 5:00 PM- Working Budget Meeting**

**October 25, 2022 @ 5:00 PM- Regular Town Board Meeting**

**Auditors: Councilman Cook and Councilwoman Tremper**

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Connie Maguire  
Town Clerk