

**Organizational Meeting
January 03, 2019**

Supervisor Votra opened the meeting with the Pledge of Allegiance at 5:00 PM.

Roll Call: Supervisor Votra, Councilman Cook, Councilman Sweeney, Councilman Demo, Highway Superintendent Hart, Town Clerk Maguire

Absent: Councilwoman Tremper

Others Present: Mary Witherell, Wayne Akley, Lester Gale

A motion was made by Councilman Demo and seconded by Councilman Cook to approve the Year End Report for the Town Justice as submitted by Court Clerk Wickwire.

All in favor.

A motion was made by Councilman Demo and seconded by Councilman Cook to approve the Year End Report for the Town Clerk as submitted by Town Clerk Maguire.

All in favor.

A motion was made by Councilman Demo and seconded by Councilman Sweeney to approve the Year End Report for the Highway Department as submitted by Highway Superintendent Hart.

All in favor.

Business:

- a. *A Motion* was made by Councilman Cook and seconded by Councilman Sweeney to grant Town Supervisor permission to pay necessary bills prior to monthly audit.
All in favor.
- b. *A motion* was made by Councilman Demo and seconded by Councilman Cook to designate Community Bank NA, NBT Bank and NY Class for the following accounts; (General Fund, Hwy. Fund, Water Fund, Water District, T&A Fund, Hwy. Capital Reserve Fund, Employee Benefit Fund, Town Hall Improvement Fund, Town Barn Fund, Park Reserve Fund, Town Clerk & Tax Collector Accounts).
All in favor.
- c. *A motion* was made by Councilman Cook and seconded by Councilman Sweeney to designate the Official Town Newspapers – Watertown Daily Times / Courier-Observer.
All in favor.
- d. *A Motion* was made by Councilman Sweeney and seconded by Councilman Cook to Authorize the Highway Supervisor to make purchases not to exceed \$2,500.00.
All in favor.
- e. *A Motion* was made by Councilman Demo and seconded by Councilman Cook to Authorize petty cash for the Town Clerk (\$100.00) and Water District #1 (\$100.00).
All in favor.
- f. *A Motion* was made by Councilman Sweeney and seconded by Councilman Demo to authorize mileage paid to Town Officials @ .54 cents/mile.
All in favor.
- g. *A Motion* was made by Councilman Cook and seconded by Councilman Sweeney to authorize the Town Supervisor to place extra funds in interest bearing accounts or Certificates of Deposits.
All in favor.
- h. *A Motion* was made by Councilman Cook and seconded by Councilman Sweeney to appoint the following Officials:
 1. **Supervisor** as Budget Officer-\$5,200.00/Annually
 2. **Kari Tremper/Steve Hart-** as Transfer Station Superintendents -\$309.00ea./annually.

3. **Kari Tremper** - \$600.00/annually as Deputy Supervisor
4. **Joseph McGill** - as Town Historian-\$4,243.60/annually
5. **Sherry Remington and Gloria Sweeney**- Deputy Town Clerks/Tax Collectors @ \$14.00/hr.
6. **Connie Maguire** - as Registrar of Vital Statistics-\$724.50/annually
7. **Elbridge Randall and Robert Phillips Sr.** - as Constables @ \$12.00/hr.
8. **Roger Linden** - Attorney for the Town
9. **John Davis** - as Deputy Highway Superintendent -\$600.00/annually
10. **Robert Phillips Sr.** - as Dog Control Officer \$4,200.00/annually
11. **David Burl** - as Code Enforcement Officer @ \$15/hr.
12. Assistant Water Treatment Operators – (2) @ \$300.00ea./annually
13. Grievance Board Chairman (\$80/mtg.), Members (\$65/mtg.)
14. Variance Board Chairman (\$50/mtg.) and Members (\$25/mtg.)
15. Planning Board Chairman (\$50/mtg.), Members (\$25/mtg.)
16. **Penny Wickwire/Connie Maguire** – as Court Clerks @ \$14.00/hr.
17. **Sherry Remington** – as secretary for CEO, Zoning and Planning Boards @ \$14.00/hr.
18. **David Burl**- Sole Assessor- \$19,000.00/annually
19. **Brian Bailey** – as Building Maintenance - \$5,407.50/annually
20. **Todd Daby/Charles Grant** – Transfer Station Attendants @ \$17.00/hr.
21. Reappoint Susan Siedlecki – Deputy Dog Control Officer - 2019

A **Motion** was made by Councilman Demo and seconded by Councilman Cook to Town Board to approve Department Heads to attend necessary mandatory training without prior approval of the Board.

All in favor.

A **Motion** was made by Councilman Sweeney and seconded by Councilman Cook to permit the Supervisor to have the Annual Report of the Town for 2018 published in short form in the Town Newspapers.

A **Motion** was made by Councilman Cook and seconded by Councilman Demo to approve the payment of two bills for January 2019 prior to audit:

Highway Equipment Capital Reserve Fund- \$112, 251.00- Tracy Road Equipment- 2019 Western Star Plow truck

General Fund- \$840.00- Bryan Kirk- electrical work for Town Hall remodel of offices

A **Motion** was made by Councilman Cook and seconded by Councilman Demo to approve the Transfers for the 2018 Budget as follows:

General Fund Transfers for 2018 Budget:

Transfer from: A1990.4 - \$2,400.00

Transfer to: A5132.4.4 - \$2,400.00

Transfer from: A1990.4 - \$1,000.00

Transfer to: A1670.4 - \$1,000.00

Transfer from: A1990.4 - \$1,300.00

Transfer to: 7110.4 Park - \$1,300.00

Transfer from: A1990.4 - \$400.00

Transfer to: A3620.4- \$400.00

Transfer from: A1990.4 - \$600.00

Transfer to: A1220.4 - \$600.00

Transfer from: A1990.4 - \$5,000.00

Transfer to: A8510.4- \$5,000.00

A Motion was made by Councilman Sweeney and seconded by Councilman Demo to adjourn the meeting at 5:16 PM.

Next Audit Date: January 29, 2019 - Councilman Sweeney & Councilman Demo

Next Meeting Date: January 29, 2019 @ 6 PM