

## **Regular Town Board Meeting March 26, 2024**

Supervisor Votra opened the meeting with the Pledge of Allegiance at 5 PM.

**Roll Call:** Supervisor Votra, Councilwoman Tremper, Councilman Cook, Councilwoman Jacot, Councilman Demo, Highway Superintendent Hart, Maintenance Supervisor Ryan Jacot, Code Enforcement Officer/Sole Appointed Assessor Burl, Town Clerk Maguire, Deputy Town Clerk Rosenbarker

**Others Present:** Elbridge E. Randall, Melissa Zeallor, Preston Zeallor, Legislator Rick Perkins, Historian Joseph R. McGill

*A motion* was made by Councilwoman Tremper and seconded by Councilman Demo to accept the minutes from the regular meeting on February 27, 2024, as submitted by the Town Clerk.

*All in favor.*

### **Legislator Report:**

Legislator Rick Perkins read his monthly report out loud for all to hear. Mr. Perkins asked for questions or comments. Legislator Perkins answered a question about health insurance coverage for County employees as asked by Councilwoman Tremper. Legislator Perkins also touched on the assistance needed for the volunteer fire departments and rescue departments.

*A motion* was made by Councilwoman Tremper and seconded by Councilman Cook to approve the report as given by Legislator Perkins.

*All in favor.*

### **Code Enforcement Officer Report:**

Code Enforcement Burl reported that the month started out slowly and ended up with a few inspections, new permits and subdivisions. Letters are being sent out to residents who need to get final inspections done and he also answered a complaint about a dismantled truck and many bags of garbage. A special permit request was received for fireworks on Coon Drive on July 5<sup>th</sup> also.

*A motion* was made by Councilman Demo and seconded by Councilwoman Tremper to accept the Code Enforcement Officer report as submitted by Code Enforcement Officer Burl and to be kept on file in the Town Clerk's Office.

*All in favor.*

### **Assessor's Report:**

Assessor Burl reported the Assessor's Office has been busy with address changes, property transfers, Agriculture Exemptions and two map revisions. Assessor Burl attended training in Canton earlier this month. The reevaluation project is almost complete and he has received many calls regarding STAR and other exemptions.

*A motion* was made by Councilwoman Tremper and seconded by Councilman Demo to accept the Assessor's report as given by Assessor Burl.

*All in favor.*

### **Historian Report:**

Historian Joseph McGill thanked the Town Board for getting the furnace installed in the museum. There is a great deal of work to be done before the heating season such as more insulation and window replacements. The Annual meeting for the Historical Association will be held on April 9<sup>th</sup> at 6 PM at the Parishville Town Hall. New members are encouraged to attend and elections will be held for all available positions. The anticipated opening day for the museum to open for the summer is June 1<sup>st</sup>.

*A motion* was made by Councilman Cook and seconded by Councilwoman Tremper to accept the Historian Report as given by Historian McGill.

*All in favor.*

**Water District Report:**

*A motion* was made by Councilman Cook and seconded by Councilwoman Jacot to accept the Water District report as submitted by DANC and kept on file in the Town Clerk's Office.

*All in favor.*

**Recreation Report:**

Maintenance Supervisor Jacot reported that everything at the park is going well. West Parishville Metals have donated some fire rings that can be used at the park. Mr. Jacot has been working on the Department of Health paperwork that is needed to open the beach and have the summer program. There have been no reservations for campers at the park for the weekend of the eclipse. Mr. Jacot has been busy cleaning up from the winter storms. Preston and Melissa Zealler reported that they have been in contact with Mr. Jacot and would like to start a Farmer's Market at the park during the week during the late afternoon. They have been in contact with the Town of Potsdam to see what their process is. Their plan would be to organize this project and report to Maintenance Supervisor Jacot directly. Mr. and Mrs. Zealler would like to reach out area farmers and vendors to see if there is an interest, what they have to sell and get dates preferred. The Town Clerk will provide them with envelopes and stamps to send the surveys out. They will get some more information and bring it back to the next board meeting.

*A motion* was made by Councilman Demo and seconded by Councilman Cook to accept the Recreation report as given by Maintenance Supervisor Jacot.

*All in favor.*

**Recreation Committee Report:**

Councilwoman Tremper reported that they are still advertising for baseball and softball signups. It is still early, so hopefully the numbers will be higher than last year.

*A motion* was made by Councilman Demo and seconded by Councilwoman Jacot to accept the Recreation Committee report as given by Councilwoman Tremper.

**Business:**

1. Plans are still set for the Solar Eclipse event. Portapotties will be available downtown and at the park. In the event there are a number of people within the hamlet to watch the eclipse, a concession stand will be implemented by volunteers.
2. A water user meeting for Water District # 1 will be held on April 23, 2024, immediately following the regular board meeting that is at 5 PM.
3. *A motion* was made by Councilwoman Tremper and seconded by Councilwoman Jacot to appoint Councilman Demo to be the liaison to the Parishville Museum.  
*All in favor.*
4. *A motion* was made by Councilman Cook and seconded by Councilwoman Tremper to approve the annual contract with the Parishville Hilltoppers Senior Citizen Club for \$3,500.00.  
*All in favor.*
5. *A motion* was made by Councilman Cook and seconded by Councilwoman Tremper to approve a \$2.00 fee for second notices for the 2024 Town and County taxes.  
*All in favor.*
6. *A motion* was made by Councilman Demo and seconded by Councilwoman Tremper to approve the Year End Justice Court Report for 2023.  
*All in favor.*
7. A rabies clinic will be held at the Parishville Highway Garage on April 18 @ 6 PM.
8. A small grant was asked for and received from the New York State Justice Court System in the amount of \$989.62. This will pay for an additional camera to be installed in the courtroom.

**Correspondence:**

1. Notice from National Grid that they will be doing upgrades to meters in the North Eastern region starting this summer.

**Highway Report:**

Highway Superintendent Hart reported that because of the mild weather the highway employees cleaned up garbage along some of the town roads as well as chipping brush. Mr. Hart said he will wait a little longer to remove the plows from the trucks and the trucks are all fixed and ready for summer. The highway department has bought a new welder and they are putting it to good use.

*A motion* was made by Councilman Demo and seconded by Councilwoman Jacot to accept the Highway report as given by Highway Superintendent Hart.

*All in favor.*

**Bills:**

*A motion* was made by Council and seconded by Council to accept the bills as follows:

1. General Account Bills – \$83,159.82
2. Highway Account Bills – \$45,863.50
3. Water District No. 1 Bills - \$3,231.85
4. Payrolls:
  - Payroll 10 – 03/02/24 (General \$7,757.53, Highway \$ 9,361.92, Water \$143.18)
  - Payroll 11 – 03/09/24 (General \$4,185.51, Highway \$ 9,104.61, Water \$ 93.27)
  - Payroll 12 – 03/16/24 (General \$8,267.81, Highway \$ 9,492.15, Water \$424.17)
  - Payroll 13 – 03/23/24 (General \$5,090.04, Highway \$15,717.61, Water \$375.85)

*All in favor.*

**Privilege of the Floor:**

No questions or comments offered.

*A motion* was made by Councilwoman Jacot and seconded by Councilman Demo to adjourn the meeting at 5:42PM.

*All in favor.*

**Meeting Dates:**

**April 23, 2024 @ 5 PM**

**Water User Meeting-Immediately following Regular Meeting**

**Auditors: Councilwoman Tremper and Councilman Cook**

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Connie Maguire

Town Clerk