

January 03, 2018 Organizational Meeting

Supervisor Votra opened the meeting with the Pledge of Allegiance at 6:00 PM.

Roll Call: Supervisor Votra, Councilwoman Tremper, Councilman Cook, Councilman Sweeney, Councilman Demo Assessor and Code Enforcement Officer McGill, Superintendent of Public Works Woods, Highway Superintendent Hart, Town Clerk Maguire

Others Present: Lester Gale Jr., Angel Demo, Deb Rust, Yvonne Cook, Julia Bump, Edward Bump, Joseph R. McGill

Parishville Justice Lester Gale administered the Oath of Office to re-elected Supervisor Votra, Councilman Cook and Town Clerk Maguire and newly elected Councilman Demo and Highway Superintendent Hart.

A motion was made by Councilwoman Tremper and seconded by Councilman Sweeney to accept and approve the Year End Reports for the Highway Superintendent, Town Justices and the Town Clerk.

All in favor.

Business:

- A. **A motion** was made by Councilwoman Tremper and seconded by Councilman Sweeney to grant the Town Supervisor permission to pay necessary bills prior to monthly audit.
All in favor.
- B. **A motion** was made by Councilwoman Tremper and seconded by Councilman Sweeney to designate Community Bank NA & NBT Bank for the following accounts; (General Fund, Highway. Fund, Water Fund, Water District, Trust & Agency Fund, Highway Capital Reserve Fund, Employee Benefit Fund, Town Hall Improvement Fund, Town Barn Fund, Park Reserve Fund, Town Justice Accounts, Town Clerk and Tax Collector Accounts).
All in favor.
- C. **A motion** was made by Councilman Cook and seconded by Councilwoman Tremper to designate the Watertown Daily Times and the Courier-Observer as the Official Town Newspapers.
All in favor.
- D. **A motion** was made by Councilman Cook and seconded by Councilwoman Tremper to authorize the Highway Superintendent to make purchases not to exceed \$2,500.00.
All in favor.
- E. **A motion** was made by Councilwoman Tremper and seconded by Councilman Cook to authorize the petty cash for the Town Clerk as \$100.00, and the Water District #1 as \$100.00.
All in favor.
- F. **A motion** was made by Councilwoman Tremper and seconded by Councilman Cook to authorize the mileage paid to Town Officials as .54 cents/mile.
All in favor.
- G. **A motion** was made by Councilman Cook and seconded by Councilwoman Tremper to authorize the Town Supervisor to place extra funds in interest bearing accounts or Certificates of Deposits.
All in favor.

A motion was made by Councilwoman Tremper and seconded by Councilman Cook to appoint the following Officials:

- 1. Supervisor as Budget Officer-\$5,200.00/Annually
- 2. Kari Tremper/Steve Hart- as Transfer Station Superintendents -\$309.00ea./annually.
- 3. Kari Tremper - \$600.00/annually as Deputy Supervisor
- 4. Joseph McGill - as Town Historian-\$4,243.60/annually
- 5. Sherry Remington and Gloria Sweeney- Deputy Town Clerks @ \$13/hour
- 6. Connie Maguire - as Registrar of Vital Statistics-\$724.50/annually

7. Elbridge Randall and Robert Phillips Sr. - as Constables @ \$10.40/hr..
8. Roger Linden - Attorney for the Town
9. John Davis - as Deputy Highway Superintendent -\$600.00/annually
10. Robert Phillips Sr. - as Animal Control Officer \$4,200.00/annually
11. Joseph McGill - as Code Enforcement Officer @ \$15/hr.
12. St. Lawrence Countywide Health District - \$0
13. Assistant Water Treatment Operators – (2) @ \$300.00ea./annually
14. Grievance Board Chairman (\$80/meeting), Members (\$65/meeting)
15. Variance Board Chairman (\$50/meeting) and Members (\$25/meeting)
16. Planning Board Chairman (\$50/meeting), Members (\$25/meeting)
17. Penny Wickwire/Heidi Simmons – as Court Clerks @ \$13/hour
18. Sherry Remington – as secretary for CEO, Zoning and Planning Boards @ \$13/hour
19. Joseph McGill- Sole Assessor- \$19,000.00/annually
20. Brian Bailey – as Building Maintenance - \$5,407.50/annually
21. Todd Daby/Charles Grant – Transfer Station Attendants @ \$16/hour
22. Reappoint Cathy Carr – ZBA 5year term through 2022
23. Reappoint Susan Siedlecki – Deputy Dog Control Officer – 2018

A motion was made by Councilman Cook and seconded by Councilwoman Tremper to approve the Department Heads to attend training without prior approval of the Town Board.

All in favor.

A motion was made by Councilwoman Tremper and seconded by Councilman Cook to allow the Supervisor to have the Annual Report of the Town for 2017 published in short form in the Town Newspapers.

All in favor.

Highway Superintendent Hart asked the Town Board to hire at least one part time employee for the remainder of the winter season to fill the vacancy created when Michael Swyers was made a full-time employee. This was discussed and Superintendent Hart informed the Board that after reviewing the active applications, John Wright is available to work the remainder of the winter and is willing to be laid off when the weather changes. He also acquired his permit for the Class B license as required by Highway Superintendent Hart. Councilman Cook asked about Todd Daby's position. Highway Superintendent Hart and Supervisor Votra stated that Mr. Daby was only used as a laborer when needed since he doesn't have a Class B license. Mr. Daby told Mr. Hart he will be looking into getting his permit and license, so he can work at the Highway Department. He was originally hired as an attendant for the Transfer Station and to work at the Town Hall as needed. Highway Superintendent Hart said he will need a second part time person to be hired for this winter also.

A motion was made by Councilwoman Tremper and seconded by Councilman Sweeney to hire John Wright as a part time highway employee for the remainder of the winter season.

All in favor.

The meeting schedule for 2018 was discussed. The meetings for January, April, July and October will be at 6 PM. The meetings for February, March, May, June, August, September, November and December will be at 10 AM.

A motion was made by Councilman Sweeney and seconded by Councilman Cook to adjourn the meeting at 6:28 PM.

All in favor.

Next Audit Date: January 23, 2018 Councilman Sweeney & Councilman Demo

Next Meeting Date: January 24, 2018 @ 6 PM