

Regular Town Board Meeting
August 25, 2020
(via Facebook)

Supervisor Votra opened the meeting with the Pledge of Allegiance at 5 PM.

Roll Call: Supervisor Votra, Councilwoman Tremper, Councilman Cook, Councilman Sweeney, Councilman Demo, Highway Superintendent Hart, Code Enforcement Officer and Assessor David Burl, Superintendent of Public Works Woods, Town Clerk Maguire

A motion was made by Councilman Cook and seconded by Councilman Sweeney to accept the minutes of the regular meetings on June 23, 2020 and July 28, 2020 as submitted by the Town Clerk.

All in favor.

Code Enforcement Officer Report:

Code Enforcement Burl reported a very busy month, with permits issued and a couple of property complaints that have been addressed. The Data Collector for St. Lawrence County Real Property contacted Mr. Burl's office with the address of a home that was built without a permit and not on the tax roll. This property has been added to the tax roll going forward and Mr. Burl said he is sure more will be discovered. There have been 38 land transfers and 2 splits done in the Town of Parishville since April of this year. Councilwoman Tremper inquired if the requirement for a "Blower Door Test" could be added to the check off list of things required, before a Certificate of Occupancy can be issued on a new home. Mr. Burl said he thought that was a reasonable request and will be looked into.

A motion was made by Councilwoman Tremper and seconded by Councilman Cook to accept the Code Enforcement Officer report as submitted by Code Enforcement Officer Burl.

All in favor.

Assessor's Report:

Assessor Burl reported the Town is waiting for the anticipated paperwork from SLIC grieving their assessment within the township. The paperwork from Erie Boulevard has been received regarding their grievance.

A motion was made by Councilwoman Tremper and seconded by Councilman Cook to accept the Assessor's report as given by Assessor Burl.

All in favor.

Water District Report:

Superintendent of Public Works Woods reported there were a few repairs done this month. National Grid has been setting new poles and Mr. Woods has been helping them locate the water mains to prevent damage. September 8th there will be repairs done to the inside of the water tank which will be done by divers. This should take 2 days to complete.

A motion was made by Councilwoman Tremper and seconded by Councilman Sweeney to accept the Water District report as given by Superintendent of Public Works Woods. *All in favor.*

Recreation Report:

Superintendent of Public Works Woods reported no issues have been reported at the Park and there have been a few reservations made. Maintenance is being done on the mowers and other equipment.

A motion was made by Councilwoman Tremper and seconded by Councilman Sweeney to accept the Recreation report as given by Superintendent of Public Works Woods. *All in favor.*

Recreation Committee Report:

Councilwoman Tremper reported that summer soccer went well for the most part. A few groups will still be running for a while especially if there will be limited PE offered at the school this year. Soccer balls were handed out to the participants this year. A Kickball league is being looked into for the fall to keep the kids busy and physically active. Ms. Tremper is trying to find someone to help work on the foundation at the rink. Supervisor Votra advised that it has been suggested to him that USDA is offering low interest loans at this time. It was discussed and Superintendent of Public Works Woods was directed to put together plans for the building and rink at the park with improvements as needed. This will be reviewed with Councilwoman Tremper and brought to the next meeting.

A motion was made by Councilman Demo and seconded by Councilman Sweeney to accept the Recreation Committee report as given by Councilwoman Tremper.

Business:

1. *A motion* was made by Councilwoman Tremper and seconded by Councilman Cook to adopt Resolution 06-2020 as follows:

RESOLUTION 06-2020

RETENTION AND DISPOSITION SCHEDULE

RESOLVED, By the Parishville Town Board that *Retention and Disposition for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed herein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient Administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Supervisor Votra- Aye

Councilwoman Tremper- Aye
Councilman Cook- Aye
Councilman Sweeney- Aye
Councilman Demo- Aye

Resolution Adopted.

2. Correspondence was received from the local Daughters of the American Revolution (DAR), requesting the Town Board to declare the week of September 17 to September 23 as American Constitution Week. Supervisor Votra read this proclamation aloud for all in attendance.

A motion was made by Councilman Cook and seconded by Councilman Sweeney adopting the Proclamation as follows:

Whereas: The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

Whereas: September 17, 2020, marks the two hundred thirty third anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

Whereas: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it: and

Whereas: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designation September 17 through 23 as Constitution Week,

Now, Therefore I, Rodney Votra by virtue of the authority vested in me as Supervisor of the Town of Parishville do hereby proclaim the week of September 17 through 23 as Constitution Week and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

All in favor.

Proclamation Adopted.

Highway Report:

Highway Superintendent Hart reported the sandpile for the upcoming winter has been completed and several culvert pipes have been replaced. The Highway Department has been busy helping with the installation of the new playground at the Parishville Hopkinton Central school.

A motion was made by Councilman Sweeney and seconded by Councilman Demo to accept the Highway report as given by Highway Superintendent Hart.

All in favor.

Bills:

A motion was made by Councilman Demo and seconded by Councilman Sweeney to accept the bills as follows:

1. General Account Bills – \$16,455.76
2. Highway Account Bills – \$5,134.35
3. Water District No. 1 Bills - \$231.88
4. Payrolls:
 - Payroll #32 – 08/01/20 (General \$4,447.22, Highway \$7,600.52, Water \$212.72)
 - Payroll #33 – 08/08/20 (General \$8,882.99, Highway \$7,600.52, Water \$481.23)
 - Payroll #34 – 08/15/20 (General \$4,753.34, Highway \$7,600.52, Water \$296.45)
 - Payroll #35 – 08/22/20 (General \$9,121.68, Highway \$7,676.02, Water \$397.92)

All in favor.

Privilege of the Floor:

A motion was made by Councilman Sweeney and seconded by Councilman Demo to adjourn the meeting at 5:46 PM.

All in favor.

Meeting Dates:

September 29, 2020 @ 5 PM- (5th Tuesday)

Auditors: Councilman Sweeney and Councilman Demo

Connie Maguire
Town Clerk