

## Regular Town Board Meeting March 22, 2016

Supervisor Votra opened the meeting with the Pledge of Allegiance at 10:00 AM.

**Roll Call:** Supervisor Votra, Councilwoman Robinson, Councilwoman Tremper, Councilman Cook, Councilman Sweeney, Assessor and Code Enforcement Officer McGill, Highway Superintendent Remington, Town Clerk Maguire

**Others Present:** Elbridge E. Randall, Darin Saiff (PHCS)

*A motion* was made by Councilwoman Tremper and seconded by Councilman Cook to approve the minutes of the regular meeting on February 23, 2016 as submitted by the Town Clerk.

*All in favor.*

### **PHCS:**

PHCS Superintendent Darin Saiff addressed the Town Board and all in attendance and gave a brief overview of the budget difficulties faced by the School Board this year. He stated when the New York State budget is passed on April 1<sup>st</sup>; the School Board will have a better idea of what they are facing.

### **Code Enforcement Officer Report:**

Code Enforcement Officer McGill reported he attended the annual Code Enforcement Conference this month and there are a lot of changes coming to the New York State Building Code. They will be switching to International Code which should be in place by the end of the year.

*A motion* was made by Councilwoman Tremper and seconded by Councilman Sweeney to accept the written Code Enforcement Officer report as submitted and to be filed with the Town Clerk.

*All in favor.*

### **Assessor's Report:**

Assessor McGill reported nothing new in his office this month. He is hopeful he can get out of the office more once the weather cooperates.

*A motion* was made by Councilwoman Tremper and seconded by Councilman Sweeney to accept the Assessor's report as given by Assessor McGill.

*All in favor.*

### **Recreation Committee Report:**

Councilwoman Tremper reported the new name for the merged Recreation Committee and Youth Sports group will be "Parishville Area Recreation Club" or "PARC". They are working to possibly incorporate youth basketball this year. Officers were installed by the following: President- Kari Tremper, Vice President- Rex Sheldon, Secretary- Laura

Perry, and Treasurer- Cassie Hayes. Committee members will be Amy Guiney, Jeff Yette, Jeremy Zenger, Joanne Zenger and Jon Snell. Five members will be required for a quorum. The meetings will be held on the second Monday of each month at the Parishville Town Hall and anyone interested is encouraged to attend. Youth baseball registration is being done now and bylaws for ðPARCö will be setup soon. The committee would like to see a welcome sign and light at the park entrance and Councilwoman Tremper will contact Mr. Whalen at PHCS for assistance with this project. Indoor soccer will be starting soon and insurance was discussed.

*A motion* was made by Councilman Cook and seconded by Councilman Sweeney to permit the Town of Parishville to pay for the insurance needed by ðPARCö for the recreation teams with ðPARCö reimbursing the Town for the purchase.

*All in favor.*

*A motion* was made by Councilman Sweeney and seconded by Councilwoman Robinson to accept the PARC report as given by Councilwoman Tremper.

#### **Business:**

- a. A letter of resignation effective April 4, 2016 was received by Transfer Station Attendant Larry Page.

*A motion* was made by Councilman Cook and seconded by Councilman Sweeney to accept Mr. Page's resignation with regret.

*All in favor.*

Supervisor Votra stated he appreciates all the hard work and effort put into the Transfer Station by Mr. Page. This sentiment was echoed by the entire Town Board.

*A motion* was made by Councilman Sweeney and seconded by Councilman Cook to appoint Todd Daby as the Transfer Station Attendant effective April 4, 2016.

*All in favor.*

- b. *A motion* was made by Councilwoman Robinson and seconded by Councilman Cook to set the second notice fee on the 2016 Town and County tax to \$2.00.

*All in favor.*

- c. Casella Waste has contacted the Town of Parishville with a proposal for a new compactor for the recyclables and they are requesting a new contract before installing.

*A motion* was made by Councilwoman Tremper and seconded by Councilman Cook to advertise for bids for the waste removal and recycling for the Town of Parishville if deemed necessary.

*All in favor.*

- d. Thank you to the Parishville Hilltopper Senior Citizen Club for the purchase of a new Bunn coffeemaker for the Town Hall. It is very appreciated by all.

#### **Correspondence Received:**

1. A letter was received by the St. Lawrence County Health Dept. asking for the Town of Parishville to join the St. Lawrence County Health District. This was discussed and tabled until further research is done.
2. The Potsdam Public Library sent a letter thanking the Town for their support this year.

**Highway Report:**

Highway Superintendent Remington reported his department is still working on the brush clean up and some sweeping has been done when the weather permits. He has received no word on the sale of the plow truck yet.

*A motion* was made by Councilwoman Tremper and seconded by Councilman Cook to approve the annual Agreement to Spend Highway Funds as on file in the Town Clerk's Office.

*All in favor.*

*A motion* was made by Councilwoman Robinson and seconded by Councilman Sweeney to adopt Resolution 02-2016:

**Town of Parishville  
Resolution 02-2016**

**Holding Harmless the County of St. Lawrence for  
Providing Service for the Town of Parishville**

**WHEREAS**, the Town of Parishville is desirous of St. Lawrence County Department of Highways providing shared services such as paving, should widening, signage, road stripping, blasting and other routine maintenance activities to the Town, and

**WHEREAS**, both the Town of Parishville and the County of St. Lawrence are desirous of promoting partnering efforts for safety of the traveling public in St. Lawrence County, and

**WHEREAS**, in this joint cooperative endeavor, the Town of Parishville and the County of St. Lawrence desires to be reimbursed for their expenditures, and

**WHEREAS**, the Town is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard,

**NOW THEREFORE, BE IT RESOLVED** that the Town of Parishville hereby agrees to defend, indemnify and hold harmless the County of St. Lawrence from and against liability, loss, damage, claim or action resulting from the work performed by St. Lawrence County Department of highways. The Town of Parishville does not indemnify and hold harmless the County for any liability, loss, damage, claim or action which arises during the actual performance of services by the St. Lawrence County Department of Highways. Said St. Lawrence County Department of Highways and the County of St. Lawrence assumes the liability for losses, damages and claims for the actual physical performance of the work, and

**BE IT FURTHER RESOLVED** that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance On and "Occurrence" basis, with the following limits:

- \$1,000,000 Each Occurrence
- \$2, 000,000 General Aggregate
- \$1,000,000 Products Aggregate
- \$1,000,000 Personal Injury
- \$50,000 Fire Damage Legal Liability
- \$5,000 Medical Payment Expense

**BE IT FURTHER RESOLVED**, that St. Lawrence County shall be an additional insured on the GL Policy, via ISO endorsement CG 2026.

Supervisor Votra- Aye                      Councilwoman Robinson- Aye  
Councilwoman Tremper- Aye      Councilman Cook- Aye      Councilman Sweeney- Aye

**Resolution Adopted.**

*A motion* was made by Councilwoman Robinson and seconded by Councilman Sweeney to accept the Highway report as given by Highway Superintendent Remington.

*All in favor.*

**Bills:**

*A motion* was made by Councilman Sweeney and seconded by Councilman Cook to accept the bills as follows:

1. General Account Bills ó\$201,254.12
2. Highway Account Bills ó \$27,648.83
3. Water District No. 1 Bills - \$1,909.04
4. Payrolls:
5. #9 ó (General - \$3,862.69, Highway - \$12,065.13, Water - \$284.46)
6. #10 ó (General - \$3,644.69, Highway - \$11,517.90, Water - \$209.96)
7. #11 ó (General - \$8,862.20, Highway - \$7,635.41, Water - \$505.91)
8. #12 ó (General - \$3,737.71, Highway - \$8,079.83, Water - \$358.97)

*All in favor.*

**Anything else anyone wishes to discuss:**

Councilwoman Tremper reported Laura Perry is looking into getting the County to provide some subsidized lunches for the Recreation Program this summer. There will be more information at next month's meeting.

*A motion* was made by Councilman Sweeney and seconded by Councilman Cook to adjourn the meeting at 10:42 AM.

*All in favor.*

**Meeting Dates:**

**Regular Board Meeting- April 26, 2016 @ 6 PM**

**Next Audit Date: Auditors:** Councilwoman Tremper and Councilman Cook

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Connie Maguire  
Town Clerk