

Regular Town Board Meeting November 24, 2015

Supervisor Votra opened the meeting with the Pledge of Allegiance at 10:00 AM.

Roll Call: Supervisor Votra, Councilwoman Robinson, Councilwoman Tremper, Councilman Cook, Councilman Sweeney, Assessor and Code Enforcement Officer McGill, Superintendent of Public Works Woods, Highway Superintendent Remington, Town Clerk Maguire

Others Present: Elbridge E. Randall, Yvonne Cook, James Engels, Madeline Pennington, Darin Saiff (PHCS), Lester Gale, Mike Hann (Daily Courier Observer)

A motion was made by Councilman Cook and seconded by Councilwoman Tremper to approve the minutes of the regular Town Board meeting on October 27, 2015 and the minutes from the Preliminary Budget Meeting on November 5, 2015 as submitted by the Town Clerk.

All in favor.

Privilege of the Floor:

James Engels addressed the Town Board and wished to discuss the ongoing litigation with certain individuals employed by the Town of Parishville. Supervisor Votra informed Mr. Engels this was a business meeting and litigation with the Town would not be discussed at this time. He invited Mr. Engels to speak to the Town Board members individually outside of a meeting if he so desired and to leave information with the Town Clerk if he wished to do so. Mr. Engels left the meeting.

Madeline Pennington, Parishville Hilltopper Senior Citizen Club President, addressed the Town Board and thanked them for their continued support. She also wished to invite all present to the annual Christmas Luncheon and dance on December 6th at the Fireman's Hall on Rutman Road and hoped to see everyone there.

Councilwoman Tremper reported that she attended the monthly meeting of the Parishville ATV Club. The ATV Club generously donated money to the Parishville Recreation Committee and the Parishville and Hopkinton Fire Departments. Councilwoman Tremper stated that the ATV Club is doing good things and giving back to the communities as well.

CEO Report:

CEO McGill reported a month with less activity due to the time of year. CEO McGill indicated that overall for the year the number of permits and money generated is about the same as last year.

A motion was made by Councilwoman Tremper and seconded by Councilman Sweeney to accept the written CEO report as submitted and to be filed with the Town Clerk.

All in favor.

Assessor's Report:

Assessor McGill reported he has been busy taking courses for the Assessor's Office. The most interesting one was on the "Pictography" program which allows a great deal of property data gathering to be done in the office. He also has starting using the RPS (Real Property Software) which has proven to be very helpful with his job.

A motion was made by Councilwoman Tremper and seconded by Councilman Sweeney to accept the Assessor's report as given by Assessor McGill.

All in favor.

Water District Report:

Superintendent of Public Works Woods reported a few repairs were needed this past month and a few bleeder lines have been turned on and checked. Mr. Woods reported all is fine with the Water District this month.

A motion was made by Councilwoman Tremper and seconded by Councilwoman Robinson to accept the Water District report as given by Superintendent of Public Works Woods.

All in favor.

Recreation Report:

Superintendent of Public Works Woods reported he has been getting ready for the upcoming skating season. The rink liner needs to be installed when time permits. The grant application he completed has been submitted to St. Lawrence County. The routine flushing of the hydrants was discussed.

A motion was made by Councilwoman Tremper and seconded by Councilwoman Robinson to accept the Recreation report as given by Superintendent of Public Works Woods.

All in favor.

Recreation Committee Report:

Councilwoman Tremper reported the Committee received a \$250 donation from the Parishville ATV Club which will be used toward the purchase of a water fountain/water bottle refill station for the park. The speakers have been installed at the skating rink which will be used for "Rock and Skate" this year. Councilwoman Tremper indicated that she and Superintendent of Public Works Woods will be working on the hours of operation for the rink to best utilize the facility. Councilwoman Tremper also indicated that she and Laura Perry and the rest of the Recreation Committee will be working on the scheduling issues for using the fields at the park. There were a few scheduling problems encountered this past summer and hopefully these will be worked out going forward.

A motion was made by Councilman Sweeney and seconded by Councilwoman Robinson to accept the Recreation report as given by Superintendent of Public Works Woods.

All in favor.

Business:

1. A letter of resignation effective 12/31/2015 was received from Town Justice Frank Dunning.
A motion was made by Councilwoman Tremper and seconded by Councilwoman Robinson to regretfully accept the resignation of Justice Frank Dunning effective December 31, 2015.
All in favor.
2. *A motion* was made by Councilman Cook and seconded by Councilwoman Tremper to appoint Lester Gale as interim Town Justice effective 01/01/2016 with the term to expire 12/31/2016.
All in favor.
3. The generator needed for the Highway Department was discussed. Three quotes have been received. The lowest quote was for \$13,500 for a 36 kw generator which includes installation. This unit is larger than the other ones that were quoted.
A motion was made by Councilman Cook and seconded by Councilwoman Tremper to purchase the Generac 36kw standby generator for \$13,500 installed from Blackmer Electric from Cranberry Lake, NY.
All in favor.
4. Supervisor Votra asked the Town Board to look at next year's calendar before the next meeting in December to set the meeting dates and times for 2016.
5. Supervisor Votra stated that he and Town Clerk Maguire would be working on the annual newsletter for January and would like input by December 14, 2015 so there is time to get it together and printed.

Correspondence Received

1. Adirondack Association of Towns for membership
2. Potsdam Public Library- request to increase by 10% the amount given to the Potsdam Public Library-(budget has been completed for 2016)

Highway Report:

Highway Superintendent Remington reported he spoke to the DEC about the expansion of the fields at the park and he was told that no permits were needed. The gravel will be stockpiled from the project. The boom mower has been fixed again. Supervisor Votra indicated he talked to Brookfield about the fence installation at the gorge area. They have requested a sign be placed on each end of the bridge so the water housing would be visible when it is dark and also when it is covered by snow. Highway Superintendent Remington will look into this.

A motion was made by Councilman Sweeney and seconded by Councilman Cook to accept the Highway report as given by Highway Superintendent Remington.

All in favor.

Bills:

A motion was made by Councilwoman Robinson and seconded by Councilman Cook to accept the bills as follows:

1. General Account Bills ó \$ 11,013.33
1. Highway Account Bills ó \$25,599.65
2. Water District No. 1 Bills - \$244.05
3. Payrolls: 48-50
 - #48 ó (General - \$ 3,220.74, Highway - \$ 6,803.14, Water - \$ 303.16)
 - #49 ó (General - \$ 7,702.75, Highway - \$ 6,766.88, Water - \$ 549.90)
 - #50 ó (General - \$ 3,287.69, Highway - \$ 6,766.88, Water - \$ 520.67)

All in favor.

Anything else anyone wishes to discuss:

Councilwoman Tremper reported the annual Tree Lighting will be December 4, 2015 at 4:30. This will include Christmas Carols, cookies and hot chocolates and crafts for the children. Everyone is welcome to attend.

Darin Saiff from PHCS reported he would like to meet with Supervisor Votra and Highway Superintendent Remington about possibly working out an agreement with the Town to purchase a small amount of unleaded fuel from the Highway Department when needed by the school. Supervisor Votra asked Mr. Saiff to contact him with a time that he and Mr. Remington could meet with him and they would discuss this further.

A motion was made by Councilman Cook and seconded by Councilwoman Robinson to move into Executive Session to discuss a particular employee matter at 10:28 AM.

A motion was made by Councilman Cook and seconded by Councilman Sweeney to leave Executive Session at 10:53 AM.

A motion was made by Councilwoman Robinson and seconded by Councilwoman Tremper to adjourn the meeting at 10:54 AM.

All in favor.

Next Meeting:

**December 29, 2015 @ 10:00 AM -Regular Meeting followed by Year End Meeting
Auditors: Councilwoman Tremper and Councilman Cook**

Connie Maguire
Town Clerk