

Organizational Meeting January 07, 2014

Supervisor Moore called the meeting to order at 10:00 AM.

Roll Call: Supervisor Moore, Councilwoman Robinson, Councilwoman Tremper, Councilman Cook, Highway Superintendent Remington, Assessor and CEO Ferguson, Town Clerk Maguire

Absent: Councilman Votra

Others Present: Joe McGill, Larry Page

Supervisor Moore stated that Matt Anable just informed him that the Town of Parishville will be receiving a piece of Ground Zero from New York City to be displayed in the Riverwalk Park.

Town Clerk Maguire swore in the following newly elected officials for their 4 year terms expiring in December 2017: Supervisor Moore, Councilwoman Robinson, Councilman Cook and Highway Superintendent Remington.

Privilege of the Floor:

The Transfer Station was discussed at great length. There have been a few complaints regarding nonresidents using the Transfer Station. A sticker to be affixed to vehicles for residents wishing to use the Transfer Station was discussed. Town Clerk Maguire will look into the prices for the stickers needed for the Transfer Station.

The joint meeting for the Planning, Zoning and Regular Boards scheduled for January 15, 2014 was discussed. It was agreed that it might expedite the meeting if the Town Attorney would attend an Executive Board meeting before the public meeting at 7 pm. Supervisor Moore will call Mr. Linden to see if that would be possible.

Councilwoman Tremper reported she spoke with John Carr and he said that he would have paperwork ready within 10 days or so regarding the condemnation of the old highway garage.

Supervisor Moore informed the Board that Graymont Materials contacted him regarding a public meeting to be held at the Town Hall on January 22, 2014 regarding the proposed expansion of their sandstone pit in the Town of Parishville. This will be advertised by Graymont and letters will be sent to neighbors within 500 feet of the business. He is encouraging all interested board members to attend.

Business:

1. There was discussion among the Board and with CEO Ferguson regarding the need to establish a fee for Annual Operating Permits.
A motion was made by Councilwoman Tremper and Councilwoman Robinson to set an annual fee for Operating Permits to \$75.00.
All in favor.
Rental inspections were also discussed.
2. *A motion* was made by Councilwoman Tremper and seconded by Councilwoman Robinson to reappoint Michael Jones to the Zoning Board for a five year term that will expire December 31, 2018.
All in favor.
3. The need for the upstairs of the Town Hall to be painted and the kitchen to be thoroughly cleaned was discussed.

A motion was made by Councilwoman Robinson and seconded by Councilwoman Tremper to hire Joe McGill to paint the upstairs of the Town Hall and to thoroughly clean the kitchen and to perform any other minor maintenance needed throughout the building.

All in favor.

4. The need for another worker at the Transfer Station was discussed to help cover when Mr. Page needed time off.

A motion was made by Councilwoman Tremper and seconded by Councilwoman Robinson to hire Joe McGill as a Transfer Station Attendant to work when needed.

All in favor.

5. *A motion* was made by Councilwoman Robinson and seconded by Councilwoman Tremper to approve the 2013 Year End Report for the Town Clerk's Office.

All in favor.

6. *A motion* was made by Councilwoman Tremper and seconded by Councilman Cook to approve the Year End Highway Inventory for 2012 as submitted by Highway Superintendent Remington and to be kept on file in the Town Clerk's Office.

All in favor.

7. *A motion* was made by Councilwoman Robinson and seconded by Councilman Cook to empower the Supervisor to pay all necessary payrolls prior to audit.

All in favor.

8. A motion was made by Councilwoman Cook and seconded by Councilman Cook to designate Community Bank, NA and NBT Bank for all the following accounts---(General Fund, Highway Fund, Water Funds, Trust and Agency Fund, Highway Capital Reserve Fund, Employee Benefit Fund, Town Hall Improvement Fund, Town Barn Fund, Park Reserve Fund, Town Clerk and Tax Collector Accounts).

All in favor.

9. A motion was made by Councilwoman Robinson and seconded by Councilman Cook to designate Watertown Times and Courier-Observer as Official town newspapers.

All in favor.

10. A motion was made by Councilwoman Robinson and seconded by Councilman Cook to authorize the Highway Superintendent to make purchases not to exceed \$2,500.00.

All in favor.

11. *A motion* was made by Councilwoman Robinson and seconded by Councilman Cook to authorize petty cash for Town Clerk (\$ 75.00) and Water District #1 (\$100.00).

All in favor.

12. *A motion* was made by Councilwoman Robinson and seconded by Councilman Cook to allow .54 cents per mile to town officials and employees for official town business.

All in favor.

13. *A motion* was made by Councilwoman Robinson and seconded by Councilman Cook to authorize the Supervisor to place extra funds in interest bearing accounts or certificate of deposits.

All in favor

14. *A motion* was made by Councilwoman Tremper and seconded by Councilman Cook to appoint the following officials:

All in favor.

- a. **Supervisor** as Budget Officer-\$1,133.00/Annually
- b. **Patrick Remington/Jerry Moore** - as Transfer Station Superintendents - \$300.00/annually.
- c. **Shirley Robinson** - \$450.00/annually as Deputy Supervisor
- d. **Emma Remington** - as Town Historian-\$2,060.00/annually

- e. **Joe McGill**- Custodian at museum- \$2,060.00/annually
- f. **Sherry Remington and Gloria Sweeney**-Deputy Town Clerk/ Tax Collector/ Registrar- \$2,300.00/annually
- g. **Connie Maguire** - as Registrar of Vital Statistics-\$630.00/annually
- h. **Elbridge Randall and Robert Phillips Sr.** - as Constable each \$300.00 /annually also \$9.79 per hour for court duty
- i. **Roger Linden** - Attorney for the Town
- j. **William Ashlaw** - as Deputy Highway Superintendent -\$600.00/annually
- k. **Robert Phillips Sr.** - as Animal Control Officer \$4,000.00/annually
- l. **C. Ronald Ferguson** - as Code Enforcement Officer-\$15.00 per hour
- m. **Cynthia Baltazar** - Health Officer - \$375.00/annually
- n. **Phillip Remington** ó Assistant Water Treatment Operator - \$200.00/annually
- o. Grievance Board pay at (Chairman \$80.00, Members \$65.00) per meeting.
- p. Variance Board Chairman and Members \$25.00 per meeting
- q. Planning Board Members \$25.00 per meeting (\$50.00 Chairman)
- r. **Penny Wickwire/Heidi Simmons** ó as Court Clerks - \$10.50 per hour 16- 20 hours per month
- s. **Sherry Remington** ó as secretary For CEO, Zoning and Planning Boards - \$10.50 per hour
- t. **C. Ronald Ferguson**- Sole Assessor- \$19,000.00/annually
- u. **Brian Bailey** ó as Building Maintenance - \$5,250.00/annually
- v. **Larry Page** ó Transfer Station Attendants - \$12.00 per hour

15. *A motion* was made by Councilwoman Tremper and seconded by Councilwoman Robinson to give the Supervisor permission to have the annual report of the town for year 2013 published in short form in the town newspaper.

All in favor.

16. *A motion* was made by Councilwoman Tremper and seconded by Councilman Cook to adjourn at 10:50 AM.

All in favor.

Next Audit Date: January 28, 2014 Auditors: Councilwoman Tremper, Councilman Cook

Next Meeting Date:

January 28, 2014- Regular Meeting at 10:00 AM

Connie Maguire
Parishville Town Clerk